



## HIV YOUNG LEADERS FUND

### 2012 Community Review Panel (CRP) Call for Applications

#### *Eastern Europe & Central Asia*

## Introduction

The mission of HIV Young Leaders Fund (HYLF) is to enable new leadership in the HIV response among young people most affected by HIV. One of the primary ways HYLF achieves this is through its small grants program, which funds youth-led initiatives focused on young people most affected by HIV. Proposals submitted to HYLF are scored through a peer review system called the Community Review Panel (CRP).

HYLF is seeking applications for its regional Community Review Panel for Eastern Europe and Central Asia. The 2012 EECA CRP will be reviewing proposals aimed at meeting the needs and addressing the rights of young women from youth-led initiatives in Kyrgyzstan, Russia and Ukraine.

Applicants should be young people aged between 15 and 30 with experience working with and for young people most affected by and living with HIV. Reviewers must have significant experience working and living in Eastern Europe and Central Asia, and experience in Kyrgyzstan, Russia, and Ukraine is especially needed. Reviewers with experience working on issues faced by young women affected by HIV and drug use will be prioritized.

## Deadline

The deadline for all applications is **February 22**. Applicants are encouraged to apply as soon as possible.

## Regional CRP Member Responsibilities

Regional CRP members play a unique role within HIV Young Leaders Fund. CRP members review grant applications and recommend proposals for funding. The CRP process gives young people invested in HIV issues the opportunity to make funding decisions for their peers.

CRP membership is voluntary. CRP members are accountable to the partner organizations on the HYLF's Steering Committee, HIV Young Leaders Fund Director, HYLF donors and young people served by HYLF.

The term for CRP members is one year for the 2012 funding cycle, with the possibility of serving a second term for future funding cycles. During 2012, the majority of CRP work will take place late February 2012 – April 2012. After April 2012, members are expected to be available to give advice on grantee issues.

**Four young people** will be selected to serve on the CRP for Eastern Europe and Central Asia.

CRP member responsibilities are to:

### *Proposal review:*

- a. Participate in one on-line orientation shortly after CRP selection on HYLF structure, processes and CRP responsibilities;

- b. Review and score proposals for the region prior to participation in one in-person CRP review meeting to be held in March 2011;
- c. Review grant applications based on HYLFF core values<sup>1</sup> and funding priorities, knowledge of regional needs, and strength of proposals;
- d. Keep the grant review process confidential;
- e. Conduct a fair analysis and objective evaluation of applications;
- f. Disclose any potential conflicts of interest regarding an HYLFF applicant;
- g. Ensure timely communication with other CRP members and HYLFF staff.

*Technical assistance:*

- a. Make recommendations on technical assistance and capacity building activities for grantees;
- b. Recommend local partner organizations HYLFF could partner with on technical assistance activities;
- c. Potential opportunity for involvement in the Peer Support Program for grantees.

*Evaluation:*

- a. Complete an evaluation of the grant selection process for HYLFF at the end of the term.

## **CRP Member Requirements**

### **Eligibility**

- Only young people 30 years of age and younger are eligible to apply.
- Applicants must work in Eastern Europe and Central Asia.
- We highly encourage applicants working with organizations of most affected young people in the community and young people living with HIV. Applicants with significant experience working on issues young women affected by HIV and drug use face will be prioritized.
- You cannot serve on a Community Review Panel and also apply for funding through the HIV Young Leaders Fund. If you have any questions about this, please contact [CRP@hivyoungleadersfund.org](mailto:CRP@hivyoungleadersfund.org).
- At this time, all CRP members must be fluent in English, the working language of the CRP. Fluency in Russian also preferred.

### **Criteria**

I. General knowledge of the applicant on the following:

- a) HIV epidemiology in your country and the EECA region;
- b) Evidence-informed and rights-based HIV prevention, treatment, care and support programming, including understanding the principles of harm reduction;
- c) Sexual and reproductive health and rights;
- d) Gender and age barriers to accessing comprehensive health services.

II. Prospective CRP members should also have the following:

- a) Experience in the HIV field at national or regional level, with a minimum of two years working within an HIV community;

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<sup>1</sup> The Fund's core values are: 'Funding the unfundable'; geographic representation, gender diversity, and community-involvement in decision-making; and meaningful involvement of young people living with HIV.

- b) Experience in implementing projects for young people and key populations; experience implementing projects for young people who use drugs with a gender lens prioritized;
- c) Computer skills;
- d) English fluency, including writing skills;
- e) Fluency in additional regional languages a bonus;
- f) Must be open-minded, honest and willing to disclose any potential conflict of interests;
- g) Must be able to work with others as a team.

### III. Logistics

- a) Regular and secure access to communication services, namely phone, Internet and e-mail;
- b) Applicants whose organizations are in support of their participation on the CRP preferred.

## CRP Selection

A sub-committee of HIV Young Leaders Fund's Steering Committee will select CRP members using a standardized scoring system for applicants. Organizations on the Steering Committee are: *Association of Positive Youth Living with HIV/AIDS in Nigeria, the Global Forum on MSM & HIV, Global Network of Sex Work Projects, Global Youth Coalition on HIV/AIDS, Global Network of People Living with HIV, International Gay, Lesbian, Transgender, and Queer Youth and Student Organisation, International Treatment Preparedness Coalition, Jamaica Youth Advocacy Network, World AIDS Campaign, Youth Coalition for Sexual and Reproductive Rights, Y-PEER, and Youth R.I.S.E.*

## How to Apply

Applicants should e-mail the following materials to [CRP@hivyoungleadersfund.org](mailto:CRP@hivyoungleadersfund.org) to apply:

- The **CRP Member Application Form**;
- A resume or **CV**;
- The signed **Declaration of Interest Form**, which asks members to disclose any potential conflicts of interest;
- **A letter of recommendation or support** from the applicant's organization or a partner organization. This letter does not need to be long, but should describe the applicant's work in the community and reference why the applicant would be well suited to make funding decisions.

If you have any questions about your application, please e-mail [CRP@hivyoungleadersfund.org](mailto:CRP@hivyoungleadersfund.org).

The deadline for all applications is **February 22, 2012**. Applicants will be notified in late February or early March.